



## A visual guide to Forest Arts Centre



**Our visual and written guide will help you plan your visit**

Forest Arts Centre | Old Milton Rd | New Milton | Hampshire  
BH25 6DS

Email us: [forest.arts@hampshireculturaltrust.org.uk](mailto:forest.arts@hampshireculturaltrust.org.uk)

Call us: 01425 619983

# What you'll find inside this guide

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# About Forest Arts

Forest Arts is an arts centre in New Milton.

It is free to visit but you may need to pay for some classes, workshops and live performances.

We recommend booking tickets in advance. You can do this online, by phone or in person at Forest Arts.

We offer concessions and discounts. For more information, please follow this link: [Concessions and discounts policy | Hampshire Cultural Trust](#).

We accept both cash and card payments.

If you need assistance with booking or have any other requirements for your visit, please let us know. Our contact details are in the next section of this guide.

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## Opening times and quieter times to visit

We are open:

- **Monday** 8:30am - 6:30pm
- **Wednesday** 8:30am - 8:00pm
- **Thursday** 8:30am - 7:30pm
- **Friday** 8:30am - 5:00pm
- **Saturday** 9:00am - 4:00pm
- **Tuesday and Sunday: closed**

Opening times may vary during school holidays and for live performances.

We are closed on bank holidays and usually over Christmas and New Year.

It is often quieter on Wednesday, Thursday and Friday afternoons.

You can contact us by email on [forest.arts@hampshireculturaltrust.org.uk](mailto:forest.arts@hampshireculturaltrust.org.uk) or call us on 01425 619983 to see how busy we are on the day of your visit.

## Finding us



Forest Arts Centre is located on Old Milton Road in New Milton. This is our address:

Forest Arts Centre

Old Milton Road

New Milton

Hampshire

BH25 6DS

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## How to get to Forest Arts Centre

**Car:** We're located on the junction of Old Milton Road and the A337 Christchurch Road in New Milton.

# On-site parking

There is limited free parking on site. This is accessed from Old Milton Road.

There are two Blue Badge parking spaces which are located in front of the main entrance.

## **Using our car park**

Our car park is managed by a member of the British Parking Association (BPA) using a camera-based system with number plate recognition. This is to ensure that our customers and visitors to the centre have priority use of the car park.

The car park is free of charge for our customers and people using the building, including ticketholders for live shows, tutors and participants in classes and workshops, participants in any of our other activities or activities organised by hirers of our rooms or services, as well as those waiting to collect someone from an activity or show. Free parking is also available to artists performing or exhibiting at Forest Arts Centre.

To take advantage of our free parking, you need to register your car at the box office desk. If you do not register your car, you will be issued with a Penalty Charge Notice (PCN). Registering your car is simple: at the box office desk you will find a touch screen tablet which you can use to enter your number plate or you can scan a QR code available from the box office or bar. Please ensure you register your car before leaving the car park or you will be issued with a PCN. You will need to register your car each time you visit the centre.

**Bus:** There is a bus stop outside the nursery which is next door to us. This stop is served by buses from both Bournemouth and Christchurch.

**Rail:** We are a 20-minute walk (via Station Road and Old Milton Road) from New Milton railway station. There is a taxi rank at the railway station.

**Cycling:** There are bike racks at the front of Forest Arts Centre.

# When you arrive

There is one entrance to Forest Arts.



## Main entrance

This is the main entrance. There is one step up to the door. There is an access ramp for mobility aid users. The entrance is next to the car park where there are two Blue Badge parking bays.

## Evening events

In the evenings, our staff will be in the box office, the café and theatre areas to welcome you, check tickets and sell refreshments.

## Visitor assistance

Our friendly team is usually available at the box office or in the café if you have any questions or need any help. They wear purple lanyards with their names and Hampshire Cultural Trust on them.

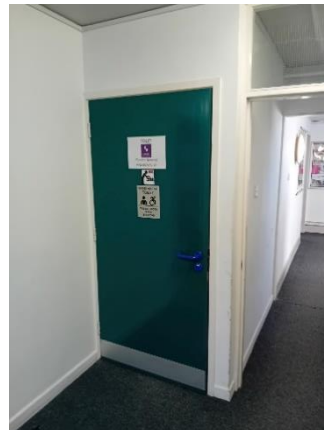
# Getting around

Forest Arts is all on one floor. The box office, dance studio, café/bar, workshop and theatre are located on the left when you come in through the entrance. The small meeting room, toilets and blue room are located on the right when you come in through the entrance.

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## Toilets

There are male, female and accessible toilets. The accessible toilet has a baby changing station. All facilities are well sign-posted.



# What you'll see at Forest Arts Centre



## **This is the reception and box office.**

You can purchase tickets here for activities at the centre or ask a team member if you have any questions. You can also register your vehicle on the tablet to the left of the window.



## **This is the dance studio.**

It is regularly used for classes and by community groups. The environment can be loud at times.



## **This is the café/bar.**

In the café, you can buy a range of snacks as well as hot and cold drinks.

You can pay for your purchase with cash or with your card.

You can sit and eat in the café or take non-alcoholic drinks away.

There is also an exhibition space where you can see works by artists.





**This is the workshop.**

This is where we run some of our classes and workshops. You will usually need to buy a ticket for these activities.



**This is the small meeting room.**

Meetings happen in this room.



**This is the blue room.**

Meetings, and sometimes classes and workshops, happen in this room.



**This is the theatre.**

In here you may see comedy, live music or theatre performances. You will usually need to buy a ticket for these events.

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## Coming to an event

### **Coming to an event during the day**

When you come to one of our daytime events, please go to the box office desk and our team will direct you to the right place.

### **Coming to an event in the evening**

When you come to one of our evening events, please enter Forest Arts using the main entrance. Our team will be there to welcome you, check your tickets and serve refreshments from the bar.

If you have made any special arrangements, please make yourself known to the team when you arrive.

### **Coming to an event that is not run by Forest Arts**

When you enter the building, please tell our team which group you are visiting with and they will direct you to the right room.

### **Venue hire**

Information about hiring a room at Forest Arts is available on our website, [Venue hire | Forest Arts Centre](#)

# What to do in an emergency

If we need to evacuate the building because of an emergency, a loud alarm will sound. Our team will guide you to the nearest exit and meeting point.

Our team will let you know when you can re-enter the building safely.

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# How to get in touch with us

Our address: Forest Arts Centre, Old Milton Road, New Milton, BH25 6DS

Our email: [forest.arts@hampshireculturaltrust.org.uk](mailto:forest.arts@hampshireculturaltrust.org.uk)

Our telephone number: 01425 619983